

# booking Events

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## Welcome

Da Vinci International College welcomes bookings for events at our beautiful lake-side premises. With ample parking space, extensive garden, conference halls, restaurant and easy reach of the city centre the Da Vinci campus is the perfect place for a wide range of social, business and educational events.

Da Vinci conference facilities may be booked for weekends, evenings or for longer periods and residential events during the summer, spring and winter breaks. At Da Vinci International College, we welcome bookings for such events as:

- Conferences
- Business meetings
- Fashion shows
- Exhibitions
- Weddings
- Receptions
- Reunions

...and much more.

The college offers a number of meeting rooms and two large conference halls. Our largest conference hall can be divided into 3 separate rooms with mobile walls to create 3 spacious conference halls. Each room is a multi-purpose, fully air-conditioned space with additional conference facilities, daylight and a high-speed internet connection. Our team is always willing to fulfil even the most difficult requirements for the ideal course or event.

## Imprint

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## FACILITIES

- Meeting rooms
- 2 to 4 conference halls
- Restaurant with space to seat 200 guests
- Cafeteria
- Extensive kitchen and catering facilities
- Parking for up to 200 cars
- Large gardens
- Access to the lake
- Modern presentation equipment
- Free screen and flipchart
- Air-conditioning
- Variable seating options
- Professional sound system
- Daylight in all conference rooms
- Professional event management and an individual approach
- Free Wi-Fi and high-speed Internet access



## CONFERENCE

Conference room rental includes:

- Package of basic conference stationery (notepad, pens)
- Snack (coffee break, lunch buffet, drinks and/or breakfast and evening meals )
- Technical equipment (flipchart, projector, screen, Internet access, etc)
- Registration desk
- Speaker's desk
- Minimum number of participants: 20

## WEDDINGS AND SOCIAL EVENTS

Da Vinci International College is the perfect place to celebrate important events and landmarks in life. Whether it be a wedding reception, college reunion or anniversary, our team of professionals will work with you to ensure an event never to be forgotten.

### PROVISION

- Large, air-conditioned community hall with direct access to our lake-side gardens and restaurant
- Complimentary use of the adjacent patio and garden space with large gazebo for music, presentations and speeches
- Secure parking
- Cloak rooms
- Support with party organisation
- Professional sound system

### DECORATION

- Chair covers
- Decorative ribbon organza chair or sashes
- Decorative items for rent: glass vase, candle holder
- Round Table for both indoor and outside use
- Stand by table tablecloth
- Placemats - free of charge

### GASTRO

A choice of menu from our special festive offers or a menu of your choice We are open to any your suggestions or special requirements you may have.

### BONUS

- opportunity to bring your own snacks, cheese and various kinds of nuts, pistachios, sticks, etc.
- opportunity to bring your own alcoholic and soft drinks for corkage
- dinner for two (free trial wedding menu)

### ACCOMODATION

Accommodation is available to guests during the spring, autumn and winter breaks with free room for the newlyweds. Please contact Da Vinci College for more information regarding residential events.



# Our Campus

Da Vinci International College provide the very best in events hosting. Our beautiful, lake-side campus is exactly what you would expect of a top-quality venue. Our spacious campus comes complete with extensive gardens, parking and, large kitchen and dining facilities, dormitories for boarders, large gyms and swimming pool.

## OUTSTANDING CUSTOMER CARE

Da Vinci does not only intend to offer highest standard in terms of facilities. We also aim to offer the highest standard of customer care. Our professional staff will do all they can to meet our customers' needs and guarantee complete satisfaction.



## PRICE

The prices for each event is calculated on an individual basis depending on the space required, facilities and resources, numbers of participants and catering. For more information, do not hesitate to contact one of our professional events organisers.



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